

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

A regular meeting of the Oxford Area Board of School Directors was held on Tuesday, September 17, 2024, in the Administration Building. The meeting was called to order at 7:05 p.m. by President Jenifer A. Warren, followed by the Pledge of Allegiance.

ATTENDING WERE:

Jenifer A. Warren, President
Debbie K. Vendrick, Vice President
Andrew Atkinson, Member
Michael P. Blessington, Member
Kristen Dean, Member
Jennifer L. Kehs, Member
Mark V. Patterson, Member (via phone)

ROLL CALL

ABSENT WAS:

Tenille E. Dewees, Member
William C. Kloss, Treasurer

ALSO ATTENDING WERE:

Dr. David A. Woods Superintendent
Brian P. Cooney, Business Administrator

The agenda was amended to move the student representative report from 3J to 2C to allow Ms. Craft to participate in the Orchestra performance at OAHS.

**AMENDMENT OF
AGENDA**

On motion by Mrs. Kehs, seconded by Mr. Atkinson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the September 17, 2024, agenda amended.

**APPROVAL OF
AGENDA**

Aye: 7 Nay: 0

Mrs. Warren allowed time for persons who requested to address the Board concerning items on the agenda.

**PUBLIC COMMENT
CONCERNING ITEMS
ON THE AGENDA**

Ronnie Lutz-East Nottingham-Wants to know how many 1302 students are in the district each month and stated that suspending Policy 8340 demonstrates a lack of transparency.

On motion by, Mrs. Kehs, seconded by Mr. Atkinson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the Minutes of the August 13, 2024, Work Session, the August 20, 2024, Special Meeting and the August 20, 2024, Regular Meeting.

**APPROVAL OF
MINUTES**

Aye: 7 Nay: 0

Kindergarten is off to a terrific start to the school year. Students are doing very well settling into new routines. The Jordan Bank School staff would like to thank the board of directors, superintendent, and central office staff for their support during the unusual circumstances they faced before the opening of school.

**STUDENT
REPRESENTATIVE
REPORT**

Students are currently being assessed on foundational skills to provide teachers with a baseline of their understanding. Teachers will be

meeting as part of the MTSS process to review results of the assessments to determine an academic plan of action.

Fall Picture Day is scheduled for Friday, September 27, 2024.

Oxford Union Fire Company Number 1 will be visiting on Friday, October 11, 2024, to discuss prevention and safety.

Elk Ridge had a successful start to the school year. They welcomed 192 first graders and 225 second graders and welcomed Mrs. Erika Emling (1st grade teacher) to Elk Ridge.

All Elk Ridge students are working on learning and demonstrating the school goals of Responsibility, Respect, Kindness, Honesty, and Effort.

Elk Ridge had its Back to School Night on Thursday, September 12, 2024, which included a Book Sale which has raised approximately \$650.12 to donate to the A.I. DuPont Children's Hospital through the Eli Seth Matthews Foundation to honor Paige Michael's memory.

Oxford Mayor, Phil Harris visited Elk Ridge. The first graders are learning about who is responsible for making and enforcing rules in our community and Mayor Harris helped in answering this question.

In October, Elk Ridge will be looking forward to a visit from Union Fire Company Number 1 to learn about fire safety.

Picture day at Elk Ridge is scheduled for Monday, October 7th.

Nottingham welcomed 232 Grade 3 students and 202 Grade 4 Students for the 2024-2025 school year.

Nottingham Elementary held a special Band and Orchestra Open House on September 4, 2024, for students/parents interested in joining the Grade 4 Band and Grade 3-4 Orchestra. Lisa Summers, Nottingham Band Director, and Abby Hudson, Nottingham's Orchestra Director presented and shared information about the program.

Nottingham held their Back To School Open House on Wednesday, September 11, 2024, and Picture Day was held on September 12, 2024.

Hopewell would like to thank the parents and guardians who joined them for their Open House on September 5, 2024. This evening was well attended, and parents and guardians had an opportunity to meet their children's teachers and learn more about the school year.

Hopewell hosted a spirit day in remembrance of September 11, 2001. Students and staff were invited to wear red, white, and blue. The Boy Scouts, Cub Scouts and Girls Scouts participated in a flag raising ceremony to remember the lives lost on 9/11.

Dr. Addis, Mrs. Gioffre and Ms. Sarafinas met with all classes to review expectations and assist with a smooth transition to fifth and sixth grade.

Teachers have been meeting with the administration on their goals for the school year.

Hopewell celebrated Constitution Day on September 17, 2024. There was a presentation on the news program as well as activities throughout the classrooms.

Each class is partnering with a local business during the school year. Special thanks to all of our businesses who share their careers and partner with the Oxford Area School District.

Our students are taking the Edmentum Diagnostics and the Study Island Benchmarks to determine instructional needs. They are working hard, and they are off to a great start.

Picture Day will be this Monday, September 23, 2024.

Penn's Grove is off to a great start this year! Their Back to School Night was a success and students are settling in and completing their Diagnostic and Benchmark testing. The Penn's Grove band participated with the Dallas Brass Band and the OAHS Band at the High School today and will be performing at 7 p.m. tonight. Picture Day for Penn's Grove is Friday, September 27, 2024.

Fall sports teams are up and running so please see the Penn's Grove sports schedule to come out and cheer for our athletes.

OAHS hosted the Senior Sunrise on the first day of school, August 28, 2024. OAHS Choir held a beautiful tribute on the morning of September 11, 2024.

OAHS students and staff honored the life of Paige Michael by wearing her favorite color on her sixteenth birthday on September 11, 2024.

On September 13, 2024, the Football Team, Cheer Squad, and the Marching Band hosted Futures Night and on September 17, 2024, OAHS hosted the Penn's Grove band and Dallas Brass for a day of music education today.

September 18, 2024, is back to school night from 6-8 p.m. and Homecoming week starts on September 23, 2024. This year's theme is Music Festival.

On September 25, 2024, a group of students will be attending the Legislative Breakfast at Lincoln University chaperoned by Mr. Means.

October 3, 2024, is the first night of conferences, and October 10, 2024, is the PSATs for all Juniors and any interested Freshmen and Sophomores.

Dr. Woods relinquished his time to Dr. Margaret Billings-Jones who gave the report for the month of September.

SUPERINTENDENT'S REPORT

Dr. Billings-Jones presented the September report. She thanked the community for their support of the students. Jesus Garcia, owner of Third Street Parlor Barbershop treated students to haircuts free of charge. They also gave out backpacks and lunches to the students.

The September 11th remembrance at the High School and Hopewell were impressive.

Dr. Billings-Jones presented scores from the Spring 2024 Algebra, Biology, and Literature assessments. OASD students performed at 54% at or above proficiency in Algebra, 48.7% at or above proficiency in Biology and 72.8% at or above proficiency in Literature.

Family Engagement with our federal programs start October 4, 2024, with Hopewell and Nottingham hosting the district table; Oxford Reading Club will begin on October 9, 2024, at Hopewell and Family Read will begin on October 23, 2025 at Jordan Bank.

Dr. Billings Jones thanked Stephanie Farmer and Domenic Patton for their work on a video presenting the Hornet Virtual Academy. The video was shared with the public.

On motion by Mrs. Kehs, seconded by Mr. Atkinson, BE IT RESOLVED, That The Oxford Area Board of School Directors hereby approves the following:

**FINANCIAL
REPORTS**

1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 7 Nay: 0

On motion by Mrs. Kehs, seconded by Mr. Atkinson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

**STUDENT ACTIVITY
AND ATHLETIC
OFFICIALS ACCOUNTS**

Penn's Grove
Oxford Area High School
Athletic Officials Account

Aye: 7 Nay: 0

On motion by Mrs. Kehs, seconded by Mr. Atkinson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approve the following: bill lists for payment:

PAYMENT OF BILLS

September 2024

General Fund	\$ 5,820,510.05
Cafeteria Fund	\$ 41,019.06
Capital Projects Fund	\$ 71,735.43
Payroll Distribution	\$ 1,103,549.61

Aye: 7 Nay: 0

Mrs. Kehs reported the next meeting will be on September 25, 2024.

**REPORT OF CHESTER
COUNTY SCHOOL BOARDS
LEGISLATIVE COUNCIL
REPRESENTATIVE**

Mr. Patterson reported the committee met on September 13, 2024. Fall sports at Penn's Grove have begun. Volleyball took first place in the Solanco tournament, football won their first two games, and field hockey is practicing at Lincoln University.

**REPORT OF ATHLETICS
AND STUDENT
ACTIVITIES**

There are 2 student Interns working with Ms. Sterling this semester.

Senior nights are as follows:

Girls Soccer, October 4, 2024, Boys Soccer, October 14, 2024, Tennis, TBD, Golf, October 1, 2024, Cross Country, October 9, 2024, Football, October 25, 2024, and Volleyball, October 17, 2024.

The Facilities Committee met September 13, 2024, and discussed issues at Jordan Bank. Thanks to all involved who helped get the school ready for the students.

**FACILITIES AND
SAFETY COMMITTEE**

The temporary fix for the scoreboard at the Stadium looked good. The sidewalk issue at the stadium has been repaved and looks good.

October 1, 2024, will be the next Facilities Meeting.

Mrs. Vendrick reported on the condition of the fields. There was a tour of the fields in the district with Amber Sterling, Brian Cooney, Tenille Dewees, Jenifer Warren and Debbie Vendrick.

The Field Hockey Fields, at the High School are full of divots, low spots and dry patches. The fields need to be reseeded but supplying water to the fields is a concern. There have been discussions with the township requesting to tap into the fire hydrant near the school.

Other issues on these fields are the scoreboard is old, and unapproved users on the fields on the weekend put additional wear and tear on the fields and equipment.

Soccer and Lacrosse fields were next. These need reseeding also and have similar problems since they are grass. Artificial turf might be good here.

Baseball and Softball fields have rainwater drainage issues. These fields are on a lower elevation than the upper fields which leaves them unplayable in the event of rain.

Tennis Courts are due for resurfacing. Nets are in need of replacement since they are not removed when not in use. and spectators set up in parking lot to watch the matches. There is a suggestion to add bleachers here.

Football Stadium needs reseeding and divots filled. Field house and weight room need to be remodeled or torn down and rebuilt. The lights are old and difficult to find replacement bulbs for these. Scoreboard not reliable, restrooms have poor lighting and fence needs repair/replacement.

Track at the Complex is not regulation length. Surface quality is poor. Meets are not approved to be held at OASD. Equipment is in bad shape. Need to do better keeping non-school persons off the track during school hours.

Cross Country needs a better course, OASD is not able to hold home meets in cross country due to this. The participants would need to run the same trail multiple times to equal a 5k course.

Dr Billings-Jones discussed scheduling a building safety assessment through the PA State Police. We will be notified when we are on the list.

There was a safety drill at the High School, and it went well.

Mrs. Vendrick stated the committee met earlier this evening. Doctors Woods and Billings-Jones reported on student enrollment and withdraws for the first quarter of the 2024-25 school year.

EDUCATION COMMITTEE

The committee took a more in depth look at the Additional Targeted Support and Improvement Plan for those subgroups in PG and HS who do not achieve at the proficient level.

The plan which has been developed for these subgroups are devised to give these students the instruction and materials they need to reach proficient levels.

The next Education Committee Meeting will be held on October 15, 2024. The topics of discussion will be development of an education pathway for students interested in becoming educators and the teacher shortage.

The next meeting will be on October 1, 2024, at 7 p.m. here in the Administration Building.

FINANCE AND BUDGET COMMITTEE

Mrs. Warren stated the committee met on September 10, 2024. The draft of Policy 6300 will be on the next work session agenda and on the regular meeting agenda for a first reading. Also discussed was Policy 1190.

POLICY COMMITTEE

Mrs. Warren recognized persons who requested to be placed on the agenda.

RECOGNITION OF PERSONS WHO REQUESTED TO BE PLACED ON THE AGENDA

Ronnie Lutz-East Nottingham Township-addressed the Board regarding Withholding of information and violation of OASD policies and the sunshine law.

Feels that the Board does not understand Roberts Rule of Order, threatened a lawsuit for violating the Sunshine Law, Dr. Woods resignation, Policy 6300.

Ella Fraundorfer-Field Hockey player at Penn's Grove spoke regarding the grass fields. Would like the district to put in turf fields.

Julie Donell-East Nottingham, spoke to the field situation specifically the field hockey players. Would like the district to put in turf fields.

On motion by Mrs. Kehs, seconded by Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following personnel:

PERSONNEL

Professional

Resignations

Name: Brandon Gregor
Position: Social Studies Teacher, Penn's Grove School
Effective: October 25, 2024

Name: Holly King
Position: Special Education Teacher, Elk Ridge School
Effective: October 25, 2024

Appointments

Name: Robert Rea
 Position: Language Arts Teacher, Penn's Grove School
 Appointment: Long Term Substitute
 Salary: 1 B \$52,734.00
 Effective: October 23, 2024
 Replacing: Grant Funded

Name: Logan Sperratore
 Position: Biology Teacher, Oxford Area High School
 Appointment: Temporary Professional Employee
 Salary: 3 B \$53,734.00
 Effective: November 18, 2024
 Replacing: Holly Klebes, resigned

Name: Kathryn Stahl
 Position: Speech Pathologist, District
 Appointment: Temporary Professional Employee
 Salary: 1 M +15 \$60,185.00
 Effective: November 18, 2024
 Replacing: Kirsten Reiker, resigned

Name: Elizabeth Tenzer
 Position: Special Education Teacher, Elk Ridge School
 Appointment: Temporary Professional Employee
 Salary: 2 M \$57,137.00
 Effective: October 7, 2024
 Replacing: Holly King, resigned

Name: Evan Vaughn
 Position: Social Studies Teacher, Penn's Grove School
 Appointment: Temporary Professional Employee
 Salary: 1 B \$52,734.00
 Effective: September 23, 2024
 Replacing: Brandon Gregor, resigned

Supplemental Appointments

Name: John Barcus
 Position: Envirothon, Hopewell School
 Salary: \$1,974.00
 Effective: August 21, 2024

Name: Payton Beebe
 Position: Choral Director, Nottingham School
 Salary: \$1689.00
 Effective: August 21, 2024

Name: Kara Eden
 Position: Envirothon 1/2, Elk Ridge School
 Salary: \$845.00
 Effective: August 21, 2024

Name: Pamela Gehm
 Position: Yearbook, Nottingham School
 Salary: \$1,888.00
 Effective: August 21, 2024

Name: Jessica Goldschmidt
 Position: Choral Director, Hopewell School
 Salary: \$2,781.00
 Effective: August 21, 2024

Name: Rebecca Gregg
 Position: Intramural Director, Nottingham School
 Salary: \$2,492.00
 Effective: August 21, 2024

Name: Kristen McDermott
 Position: Envirothon 1/2, Elk Ridge School
 Salary: \$845.00
 Effective: August 21, 2024

Name: Ryan Maule
 Position: Band Director, Hopewell School
 Salary: \$3,982.00
 Effective: August 21, 2024

Name: Karen Randall
 Position: Envirothon 1/2, Nottingham School
 Salary: \$932.00
 Effective: August 21, 2024

Name: Andrew Shafer
 Position: Boys Soccer Assistant, Nottingham School
 Salary: \$3,479.00
 Effective: August 12, 2024

Name: Lisa Summers
 Position: Band Director, Nottingham School
 Salary: \$2,601.00
 Effective: August 21, 2024

Name: Brianna Zembruski
 Position: Envirothon 1/2, Nottingham School
 Salary: \$845.00
 Effective: August 21, 2024

Transfer

Name: Kimberly Lewin
 Position: From: Librarian, Jordan Bank School
 To: .5 Librarian/.5 HVA Teacher, Jordan Bank School
 Effective: August 26, 2024
 Replacing: Reorganization

Salary Changes

Doyle, Courtney from 3 M \$58,137.00 to 3 M + 15 \$62,185.00 effective August 21, 2024
 Drager, Michele from 11 M \$69,787.00 + \$250.00 to 11 M + 15 \$72,992.00 + \$250.00 effective August 21, 2024
 Glenn, Alicia from 5 B \$54,734.00 to 5 B + 24 \$57,250.00 effective August 21, 2024
 Kaliner, Mallory from 7 M + 30 \$67,950.00 to 7 M + 60 \$71,480.00 effective August 21, 2024
 Maule, Ryan from 13 M + 15 \$77,799.00 to 13 M + 30 \$79,564.00 effective August 21, 2024
 Rossi, Louise from 10 M + 15 \$70,588.00 to 10 M + 30 \$72,345.00 effective August 21, 2024
 Visco, Emily from 6 B + 24 \$57,750 + \$250.00 to 6 M \$61,137.00 + \$250.00 effective August 21, 2024
 Walling, Michael from 12 M + 30 \$77,160.00 to 12 M + 45 \$78,926.00 effective August 21, 2024

Salary Change Correction

Irwin, Helen from 16 M \$84,437.00 to 16 M + 15 \$86,202.00 effective August 21, 2024

Change in Resignation Dates

Name: Sylvia Cintora
 Position: Guidance Counselor, Oxford Area High School
 Effective: From: August 15, 2024
 To: August 21, 2024

Name: Stacy Waybright
 Position: Special Education Teacher, Elk Ridge School
 Effective: From: August 15, 2024
 To: October 4, 2024

Non-Professional

Resignations

Name: Edna Franco
 Position: Food Service 3.5/182, Hopewell School
 Effective: August 26, 2024

Name: Eileen Green
 Position: Kindergarten Aide, Jordan Bank School
 Effective: August 26, 2024

Name: Shannon Phillips
 Position: Cafeteria Aide, Elk Ridge School
 Effective: August 26, 2024

Appointments

Name: Jonathan Bernal-Urrutia
 Position: Technology Assistant, District
 Salary: \$17.51 per hour
 Effective: September 30, 2024
 Replacing: Aimee Nickle, transferred

Name: Sandra Howell
 Position: Food Service 5.75/182, Elk Ridge School
 Salary: \$12.25 per hour
 Effective: September 18, 2024
 Replacing: Katelynn Anderson, resigned

Name: Daniel Hughes
 Position: Maintenance, District
 Salary: \$17.00 per hour
 Effective: October 2, 2024
 Replacing: Roger Poe, resigned

Name: Danielle Jackson
 Position: Food Service 5.5/182, Penn's Grove School
 Salary: \$12.25 per hour
 Effective: September 23, 2024
 Replacing: Kathy Walton, resigned

Name: Lisa Pilaitis
 Position: Special Education Secretary, District
 Salary: \$17.51 per hour
 Effective: September 23, 2024
 Replacing: Denisse Feliciano-Miranda, transferred

Substitute Appointment

Name: Kimberly Renninger
Position: Service and Support Substitute, District
Salary: \$17.51 per hour
Effective: September 18, 2024

As required by the Public-School Code, Section 1108, the Superintendent has certified to the Board Secretary that the work of the Temporary Employees named below are satisfactory since they have now completed their probationary period. The Code requires the Secretary to note that they have attained Professional Employee status in the Board records. They will be notified of this fact and offered a regular contract of employment. This action is ministerial. The power of rating Temporary Professional Employees and certifying them for tenure is reserved to the Superintendent; no Board action is involved. The Secretary will place the following names in the minutes as having attained the status of Professional Employee:

**AWARDING
PROFESSIONAL
CONTRACTS**

Lisa Malone, Nicole Swain

On motion by Mrs. Kehs, seconded by Mr. Patterson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby amends motion 5D Suspension of Timeline.

**AMENDMENT OF
MOTION 5D**

Aye: 7 Nay: 0

On motion by Mrs. Kehs, seconded by Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the suspension of the existing policy #8340 timeline found in the administrative procedures, for year 1 of the review cycle which is the 1000, 2000 and 3000 series, through June 30, 2025.

**TIMELINE
SUSPENSION**

Aye: 7 Nay: 0

On motion by Mr. Atkinson, seconded by Mrs. Vendrick, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following consent agenda items:

**CONSENT
AGENDA**

1302 Students

Students named on the attached list are considered residents of the school district for the 2024-2025 school year in accordance with Section 1302 of the Public-School Code.

Memorandum of Agreement

Memorandum of Agreement with the Oxford Educational Foundation for the recruitment, training, placement and supervision of volunteers in the school for the 2024-2025 school year.

Aye: 7 Nay: 0

On motion by Mrs. Vendrick, seconded by Mrs. Dean, BE IT RESOLVED, That **ASSISTANT
SUPERINTENDENT'S
GOALS**
The Oxford Area Board of School Directors hereby approves the Assistant
Superintendent's Goals for the 2024-2025 school year.

Aye: 7 Nay: 0

FIRST READING

POLICY REVISION

1000 Series-Community Relations

Policy # 1130 - District Use of Social Media

Mrs. Warren read the following dates and times for upcoming events.

CALENDAR

Tuesday, October 1, 2024, Finance and Budget Committee, 7:00 p.m., Administration Building
Tuesday October 1, 2024, Facilities and Safety Committee, immediately following Finance and
Budget Committee, Administration Building
Tuesday, October 8, 2024, Policy Committee, 6:00 p.m., Administration Building
Tuesday, October 8, 2024, Athletics and Student Activities Committee, 6:30 p.m.,
Administration Building
Tuesday, October 8, 2024, Facilities and Safety Committee, 6:45 p.m., Administration Building
Tuesday, October 8, 2024, Work Session, 7 p.m., Administration Building
Tuesday, October 15, 2023, Education Committee, 6:30 p.m., Administration Building
Tuesday, October 15, 2024, Regular Meeting, 7 p.m., Administration Building,

On motion by Mr. Atkinson, seconded by Mrs. Dean, the regular meeting **ADJOURNMENT**
of the Oxford Area Board of School Directors adjourned at 8:31 p.m. by
a unanimous vote.

Respectfully submitted,

Brian P. Cooney
Board Secretary

*All or a portion of this meeting may be video recorded for the purpose
of public broadcast.*